

FILED
WASCO COUNTY
2017 SEP 26 P 3:36
LISA GAMBEE
COUNTY CLERK

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING WASCO)
COUNTY'S UNIFORM FEE SCHEDULE FOR) ORDINANCE
VARIOUS COUNTY DEPARTMENTS) #17-002

THE BOARD OF COMMISSIONERS OF WASCO COUNTY OREGON DOES
ORDAIN AS FOLLOWS:

Section 1. PURPOSE

Wasco County provides core services to all citizens which are paid for through the annual tax base. On the whole, the County endeavors to proactively provide access to services in alignment with our Vision and Mission statements.

In some instances, special services are required or necessitated by various state statutes, or to meet the needs of citizens who have requests outside of core services. The purpose of this Ordinance is to outline the fees to be collected by Wasco County Departments for performing services, and to establish a uniform fee schedule.

Section 2. AUTHORITY

The Ordinance is enacted pursuant to the authority granted to general law Counties by ORS 203.035-ORS 203.065 and by ORS 192.440.

Section 3. FEE SCHEDULE

Fees shall be charged and collected by the indicated Department before the filing, recording or copying of subject documents shall be completed. A table of all County fees can be found in Appendix A, B and C. Other fees may apply as assessed under Oregon Revised Statutes.

Section 4. ENACTMENT PROVISIONS (1)

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in the Ordinance.

(2) SEPARABILITY

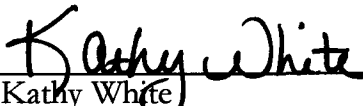
If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.

(3) EFFECTIVE DATE

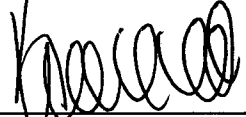
This Ordinance shall take effect on January 1, 2018 upon its adoption, and all previous orders, resolutions or ordinances setting fees conflicting with the provisions of this Ordinance are hereby repealed and will be of no further force and effect.

Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a 3 to 0 vote on this 6th day of September, 2016.

ATTEST:

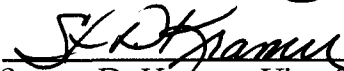

Kathy White
Executive Assistant


APPROVED AS TO FORM:


Kristen Campbell
Wasco County Counsel

WASCO COUNTY BOARD
OF COMMISSIONERS


Rod L. Runyon, Commission Chair


Steven D. Kramer, Vice-Chair


Scott C. Hege, County Commissioner

APPENDIX A: County Fee Schedule

| Fees Across All County Departments | | |
|--|--|-----------------------------|
| Service Description | Fee Amount | Applicable Statute |
| Miscellaneous Copies/Printing/Transmission | | |
| Black and white copies <i>8.5" x 11" or 8.5" x 14"</i> | \$0.25 per page | County Ordinance |
| Black and white copies <i>11" x 17"</i> | \$1.00 per page | County Ordinance |
| Color copies <i>(any size listed above)</i> | \$1.00 per page | County Ordinance |
| Providing content on media <i>(zip disk, jump drive, CD, etc.)</i> | \$15.00 per media plus actual costs of services | County Ordinance |
| Printing computer labels | \$40.00 plus actual printing and label cost | County Ordinance |
| Electronic transmission of documents <i>(Fax, email, FTP, or similar transmission. If printing of copies is required to redact information or to get records into the appropriate form, subset, etc., copy fees and research time will also apply.)</i> | \$5.00 per transmission plus actual costs of services | County Ordinance |
| Research and Professional Services Fees | | |
| Basic Research Fee <i>(Only upon availability of staff)</i> | \$40.00 per hour, one hour minimum, <i>unless specified by Department fee schedule</i> | County Ordinance |
| Professional Services / Complex Analysis | See specific Department fee schedule | County Ordinance |
| Public Record Request Fees | | |
| Certification of a Public Record <i>(Birth certificates, licenses, etc.)</i> | \$3.75 per record | ORS 205.320 |
| Public records request, general <i>(Cost is request-dependent and is sum of research, copies, transmission, etc.)</i> | | |
| Administrative Services | | |
| Service Description | Fee Amount | Applicable Statute |
| FINANCE DEPARTMENT | | |
| Placing a stop payment on a Wasco County issued check | \$33.00 per check | County Ordinance |
| Returned item (non-sufficient funds, closed account, etc.) deposited to Wasco County bank account | \$25.00 per check | County Ordinance |
| INFORMATION SERVICES DEPARTMENT | | |
| Professional Services GIS Mapping : <i>See Appendix C</i> | \$120.00 per hour | County Ordinance |

LEGAL SERVICES

| | | |
|--|------------------------|------------------|
| County Counsel Fees. <i>Please contact Administrative Services for estimate.</i> | At current hourly rate | County Ordinance |
|--|------------------------|------------------|

Land-based and Civil Services

| Service Description | Fee Amount | Applicable Statute |
|---------------------|------------|--------------------|
|---------------------|------------|--------------------|

ASSESSMENT AND TAXATION DEPARTMENT

| | | |
|--|------------------------------------|------------------|
| Mapping changes and new plat | \$540.00 base fee | County Ordinance |
| New lot created | \$50.00 each | County Ordinance |
| New row created | \$50.00 each | County Ordinance |
| New map | \$50.00 each | County Ordinance |
| Each map affected | \$50.00 each | County Ordinance |
| Lot line adjustment | \$250.00 each | County Ordinance |
| Calculation of farm/forest disqualifications <i>(To be applied against penalty if the account is disqualified within 90 days)</i> | \$40.00 per hour, one hour minimum | County Ordinance |
| Manufactured structure change of ownership in the LOIS system | \$55.00 | County Ordinance |
| Submission of completed change of ownership forms for review and processing | \$25.00 | County Ordinance |

CLERK'S OFFICE

Land-based Recording Fees

(All documents presented for recording must be "required or permitted by law to be recorded")

| | | |
|--|-----------------------------------|---------------------------------|
| Deed and Mortgage Records | \$65.00 for the 1st page, | ORS 205.320 and |
| <u>Breakdown of fees:</u> | <u>\$5.00 for each page after</u> | County Ordinance |
| County Clerk Fee | \$5.00 per page | |
| Surveyor's Land Corner Restoration | \$10.00 per document | |
| Geographic Information Systems (GIS Fund) | \$19.00 per document | |
| Assessment & Taxation Fee | \$10.00 per document | |
| Oregon Land Information System Fund | \$1.00 per document | |
| Affordable Housing Alliance Tax | \$20.00 per document | |
| Lien Records | \$36.00 for the 1st page, | ORS 205.320 and |
| <u>Breakdown of fees:</u> | <u>\$5.00 for each page after</u> | County Ordinance |
| Statutory or County Clerk Lien Record | \$5.00 per page | |
| Assessment & Taxation & OLIS Fee | \$11.00 per document | |
| Affordable Housing Alliance Tax | \$20.00 per document | |
| Subdivision and Subdivision Replat; Condominium | | ORS 205.320 and |
| County Clerk Fee, 20 lots or less | \$35.00 | County Ordinance |
| County Clerk Fee, 21 lots or more | \$50.00 | |
| Surveyor Fee, Subdivision and Subdivision Replat | \$700.00 plus \$65.00 per lot | |
| Surveyor Fee, Condominium | \$750.00 plus \$70.00 per unit | |
| Additional Pages | \$5.00 per page | |
| Assessment & Taxation & OLIS fee | \$11.00 | |
| GIS Fund | \$19.00 | |

| | | |
|---|--|--|
| Land Corner Restoration Fund | \$10.00 | |
| Affordable Housing Alliance Tax | \$20.00 | |
| Tax Collector Approval | \$10.00 | |
| Assessor Approval | \$10.00 | |
| Copy Fees | \$2.50 per page | |
| Partition Plat, Replat, and Property Line Adjustment Plat | | |
| County Clerk Fee | \$35.00 | ORS 205.320 and County Ordinance |
| Surveyor Fee, Property Line Adjustment Plat, Single-Parcel Partition Plat or Replat | \$480.00 | |
| Additional Pages | \$5.00 per page | |
| Assessment & Taxation & OLIS fee | \$11.00 | |
| GIS Fund | \$19.00 | |
| Land Corner Restoration Fund | \$10.00 | |
| Affordable Housing Alliance Tax | \$20.00 | |
| Tax Collector Approval | \$10.00 | |
| Assessor Approval | \$10.00 | |
| County Court Approval (if required) | \$10.00 | |
| Copy Fees | \$2.50 per page | |
| Non Standard Documents | \$20.00 per document | ORS 205.327 |
| Documents Describing More Than One Transaction | \$5 per additional transaction or title | ORS 205.236(4) |
| Location of Record | \$3.75 location fee plus \$0.25 per page | ORS 205.320 |
| Mortgage Notice of Default (<i>Attorney General Foreclosure Avoidance Mediation Fund</i>) | \$100.00 (some exceptions apply) | Senate Bill 1552 |
| Recording Image Subscription (<i>download of images recorded in the Clerk's office and provided on media</i>) | \$0.25 per page/image plus cost of media if applicable | County Ordinance |
| Marriage Fees | | |
| Marriage License | \$50.00 | ORS 205.320 and ORS 106.045 |
| Civil Marriage Ceremony (<i>in office, by appointment only</i>) | \$110.00 | Senate Bill 27 |
| Staff Witness for Ceremony | \$15.00 per staff member | County Ordinance |
| Certified Copy of Marriage License | \$7.75 | ORS 205.320 |
| Time Waiver of 3-day Waiting Period | \$15.00 | County Ordinance |
| Certificate of Parental Consent for Marriage of a Minor | \$15.00 per minor | County Ordinance |
| Amending a Filed Marriage Record | \$25.00 | |
| Domestic Partnership Declaration | | |
| Registration | \$50.00 | ORS 205.320 |
| Certification of Original Record | \$5.00 per record | ORS 205.320 |
| Optional Additional Certified Copy | \$7.75 | ORS 205.320 |
| Elections Reports | | |
| Request for List of Electors | \$25.00 plus 2.5¢ per 100 names | OAR 165-002-0020 Section 1 |

PLANNING DEPARTMENT

See Appendix B

County and ORS

PUBLIC WORKS DEPARTMENT

| | | |
|-------------------------------------|-----------|------------------|
| Petition for Road Vacation | \$500.00 | County Ordinance |
| Permit for Mass Gathering | \$500.00 | County Ordinance |
| Permit for Motor Vehicle Road Rally | \$1000.00 | County Ordinance |

SURVEYOR'S OFFICE

| | | |
|--|--|---|
| Survey Filing <i>(Reviewed, filed and indexed)</i> | \$185.00 plus \$50 per page over 2 pages | ORS 209.260 |
| Property Line Adjustment Survey Filing <i>(Reviewed, filed and indexed)</i> | \$250.00 plus \$50.00 per page over 2 pages | ORS 209.260 |
| Property Line Adjustment Plat Review <i>(Reviewed, recorded, filed and indexed)</i> | \$480.00 per plat | ORS 92.100 and County Ordinance |
| Single-Parcel Partition Plat, or Single Parcel Replat Review <i>(Reviewed, recorded, filed and indexed)</i> | \$480.00 per plat | ORS 92.100 and County Ordinance |
| Multiple-Parcel Partition Plat or Replat Review <i>(Reviewed, recorded, filed and indexed)</i> | \$625.00 per plat | ORS 92.100 and County Ordinance |
| Subdivision or Subdivision Replat Review <i>(Reviewed, recorded, field-checked, filed and indexed)</i> | \$700.00 per subdivision plus \$65.00 per lot | ORS 205.350 and County Ordinance |
| Condominium Plat Review <i>(Reviewed, recorded, field-checked, filed and indexed)</i> | \$750.00 per condominium, plus \$70.00 per unit | ORS 205.350 and County Ordinance |
| Re-check or Re-design Review | 50% of the original review fee | County Ordinance |
| Affidavit of Correction, Consent, Post- Monumentation, etc. | \$50.00 per affidavit recorded | ORS 92.170 and County Ordinance |
| Marking the Record Upon the Surveyor's Copy of an Original Plat | \$15.00 per recorded document | ORS 271.230 (2) and County Ordinance |
| Research | \$75.00 per hour after the first hour | County Ordinance |
| Large Format Printing or Copying | \$1.00 per square foot, \$2.00 minimum | County Ordinance |

| Public Safety Services | | |
|---|--|-----------------------------------|
| Service Description | Fee Amount | Applicable Statute |
| COMMUNITY CORRECTIONS DEPARTMENT | | |
| Community Service Work Program evaluation, placement, and monitoring | \$35.00 | County Ordinance |
| DNA Sample Draw | \$10.00 | County Ordinance |
| Drug Testing | \$15.00 per sample for in-lab tests \$7.50 for instant tests | County Ordinance |
| Electronic Home Detention Program Placement | \$8.00 per day | County Ordinance |
| Inter-County Transfer Request | \$25.00 | County Ordinance |
| Interstate Compact | \$50.00 | County Ordinance |
| Probation/Post Prison/Parole Supervision | \$35.00 per month | County Ordinance |
| Travel Permit | \$5.00 each permit | County Ordinance |
| Treatment Program Intake | \$150.00 | County Ordinance |
| Program Curriculum Book | \$25.00 | |
| Treatment Program Assessment | \$150.00 | County Ordinance |
| SHERIFF'S OFFICE | | |
| Civil Fees | Per Statute | ORS 21.300 |
| Concealed Handgun License | Per Statute | ORS 166.291(5)(a) |
| Fingerprinting | \$15.00 per card or \$15.00 for electronic submission | County Ordinance |
| OLCC Liquor License (<i>regular and special event</i>) | \$25.00 per permit | ORS 471.166 (7) |
| Real Property Foreclosure Sheriff Sale | \$800.00 deposit (<i>Applicants will be billed for actual costs and employee time.</i>) | ORS 18.930(5) |
| Sheriff Incident Reports* (<i>No charge for victim for first copy</i>) | 1–24 pages: \$15.00 per report 25–49 pages: \$20.00 per report 50+ pages: \$50.00 per report | County Ordinance |
| Videos | \$15.00 plus staff time* | County Ordinance |
| * Research/Staff Time – <i>fee is based on salary and fringe benefits of the employee charged with the task (such as document research, retrieval, review or redaction), converted to an hourly rate. Time is charged in 15-minute increments with a 15-minute minimum. Call the Sheriff's Office for an estimate when research or staff time is needed.</i> | | County Ordinance |
| YOUTH SERVICES DEPARTMENT | | |
| Supervision | | |
| Formal Probation at time of Adjudication | \$30.00 | County Ordinance |
| Formal Accountability Agreements | \$10.00 | County Ordinance |

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|-----------------------------------|---|------------------|
| Drug Testing | \$15.00 per sample for in-lab tests \$7.50 for instant tests | County Ordinance |
| Online Educational Classes | \$100.00 | County Ordinance |
| Processing Request for Expunction | \$60.00 | County Ordinance |

Appendix B: Planning Department Fee Schedule

Wasco County Planning Department Fees

Consolidating multiple permits: Proposals that require more than one type of review may be consolidated. The consolidated fee includes the full fee of the primary or more expensive review process and 50% of the fee for each additional review process. Type I fees accompanying Type II-IV reviews will be waived. Please contact Wasco County Planning if you would like to view the fee waiver policies and procedures.

Multi-department review: Several review procedures listed below require coordination with other County departments (e.g. partitions and property line adjustments). In these instances, the Planning fee includes the other applicable departments’ fees to provide customers with a convenient, one-time fee collection.

Legal Fees: Processes, reviews, permits, et.al requiring legal review will be subject to County Counsel Fees charged at the current hourly rate.

| Type I - Ministerial | Fee |
|--|------------------------------------|
| Address – New or Change | \$75 |
| Land Use Verification Letter (Not Involving Land Use Decision) | \$150 |
| Marijuana Production | \$1,000 + \$76/hour after 10 hours |
| Non-Structural Sign-Off – MNN (e.g., LUCS) | \$90 |
| Structural Without Land Use Application – MNS | \$276 |
| Telecommunications Tower - Collocation | \$1,600 |

| Type II - Administrative | Fee |
|--|---------------------------------|
| Conditional Uses | |
| • Aggregate and Other Subsurface Resources | \$2,500 |
| • Dwelling, Non-Farm | \$2,000 |
| • Farm Ranch Recreation | \$1,600 |
| • Other | \$1,300 |
| • Power Generating Facility (EFSC approval and required review) | \$76/hr |
| • Power Generating Facility (Commercial) | \$5,000 + \$1,000/tower |
| • Power Generating Facility (Non-Commercial) | \$1,600 + \$1,000/tower |
| Extension of Time for Land Use Approval | \$475 |
| Legal Parcel Determination | \$500 + \$76/hour after 5 hours |
| LUDO Interpretation or Similar Use Determination | \$76/hr |
| Major Modification of Approval (notice is required) | \$76/hr |
| National Scenic Area (NSA) | |
| • Expedited (Used listed in Section 3.110 of Wasco County NSALUDO) | \$600 |
| • Expedited (Removal or Demolition) | \$300 |
| • Full Review (Fences and Accessory Structures Less Than 500 SQ) | \$1,000 |

| | |
|--|---|
| • Full Review | \$1,800 |
| Non-Conforming Use Review (verification, restoration or alteration) | \$1,000 |
| Partition, Property Line Adjustment, or Replat (not involving public or private roads) | |
| • Property Line Adjustment | \$2,134 |
| • Single Parcel Partition ORS 92.176 | \$2,134 |
| • Multiple Parcel Partition or Replat | \$2,279 |
| Site Plan Review (parking, loading, and home occupations) | \$600 |
| Subject to Standards | |
| • Aggregate Overlay Significant Determination | \$600 |
| • Dwelling (Accessory, Large Tract Forest, Lot-of-Record, Primary, Relative) | \$1,300 |
| • EPDs (Environmental Protection Districts) | \$650 |
| • Guest House | \$500 |
| • Marijuana Processing and/or Wholesale | \$2,000 + hourly rate of \$76/hour after 20 hours |
| • Other | \$650 |
| • Utility Facilities Necessary for Public Service | \$2,500 |
| Temporary Use Permit | \$700 |
| Temporary Use Permit Renewal (e.g., Medical Hardship Dwelling) | \$400 |
| Variance (Administrative) – Less Than 50% Deviation From Stated Standard | \$700 |

| Type III Action – Planning Commission | Fee |
|--|------------------------------------|
| Appeal to Planning Commission: ORS 215.416(11)(b); full refund if upheld | \$250 |
| Mobile Home Park / RV Park | \$2,100 |
| Other Reviews Directed to Planning Commission by Ordinance | \$1,500 |
| Partition, Property Line Adjustment, or Replat (involving public or private roads approvals) | |
| • Property Line Adjustment | \$2,534 |
| • Single Parcel Partition or Replat | \$2,534 |
| • Multiple Parcel Partition or Replat | \$2,679 |
| Planned Unit Development – Preliminary/Final Plat Review | \$3,604/\$954 |
| Subdivision – Preliminary/Final Plat Review | \$4,104/\$954 Plus \$65 per lot |
| Variance – 50% or Greater Deviation From Stated Standard | \$1,000 |

| Type IV Action – Board of County Commissioners | Fee |
|---|---|
| Appeal to Board of Commissioners | \$1,200 |
| Goal Exception | \$1,700 + hourly rate of \$76/hour after 20 hours |
| Zone Change | \$1,700 + hourly rate of \$76/hour after 20 hours |
| Zone Change | \$1,700 |
| Open Space Lands Tax Assessment | \$900 |

| | |
|--|---------|
| Road Dedication | \$900 |
| Road Naming/Re-Addressing (full fee + half fee for each address changed); not land use decision | \$200 |
| Subdivision Lot Line Vacation per ORS 368.326 | \$1,004 |

| Miscellaneous | Fee |
|--|--|
| Amendment to Land Use Application Request (after pre-notice; prior to approval) | \$350 |
| Complex Projects – As Determined by Planning Director (See Policy and Process) | \$76/hr |
| Continuance/Extension Request of Planning Commission or Board Hearings | \$500 |
| LUBA Remand and Review | \$300 |
| Outdoor Mass Gathering | |
| • Less than 3000 people | \$2,500 |
| • 3,000 or more, or 120 hrs or more | \$4,500 |
| Pre-Application Conference - <i>\$250 of the \$500 applies towards land use application if applied for within 90 days of conference.</i> | \$500 |
| Research / Records Request | \$45/hr |
| Withdrawal of Application - Refunds | |
| • Before completeness is determined | 75% Total |
| • After completeness is determined | 50% Total |
| • After Pre-Notice or Notice of Decision is mailed | No Refund |
| Withdrawal of Appeal After Received | No Refund |
| Worked Commenced Without Required Land Use Approval | Additional 50% of Total Review Fee |
| Worked Commenced in NSA Without Required Land Use Approval | Additional 100% of Total Review Fee |

| Code Compliance | Fee |
|---|------------|
| Administrative Overhead hourly rate | \$76/hr |
| Appeal to Hearing's Officer | \$100 |
| Continued Non-Compliance | \$50/month |
| Recordation of Compliance Document | \$61 |
| <i>Other compliance penalty charges exist as established in Compliance Ordinance (WCCNAO)</i> | |

Appendix C: GIS Services

| GIS Services - Standard Labor Rate \$60/Hour | | |
|---|--|--|
| Map Prices - Custom Maps | | |
| Size | Price | Additional Copies (ea) |
| 8.5 x 11 | \$7.00 | \$1.00 |
| 11 x 17 | \$8.00 | \$1.50 |
| 18 x 24 | \$12.00 | \$12.00 |
| 24 x 36 | \$15.00 | \$15.00 |
| 24 x 40 | \$25.00 | \$25.00 |
| 36 x 48 | \$35.00 | \$35.00 |
| Maps which take longer than 15 minutes to make (excluding printing time) are charged at our shop rate | | |
| | Available Data Layers | (Fees allowed per ORS 190.050) |
| Layer | Price | Notes |
| Extract of Assessor's Database | \$300.00 | Table Schema |
| Roads | \$50.00 | |
| Taxlot Maps | N/A | See Also The Oregon Map |
| Taxlots | \$1/parcel or \$1,500 for entire County | See Also Our Online Map |
| Other Groups/Layers - \$45.00 each | Contains | Notes |
| Administrative Boundaries | Columbia Gorge Urban Renewal District, City of The Dalles Watershed, School Districts, NWCPUD Subdivisions, Transition Lands Study Area, Wasco County Boundary | |
| Populated Places | City Limits, Urban Growth Boundaries, Rural Service Centers | See Also State Data |
| Tax Codes | Tax Codes | |
| Zoning - Cities | Zoning - Cities | |
| Zoning - Environmental Protection Districts | Zoning - Environmental Protection Districts | |
| Zoning - Wasco County | Zoning - Wasco County | |
| <p>We require payment in advance from companies we have not done business with in the past. Credit card payments get charged an additional amount (depending on how much the base purchase is) to match what the companies charge the County. Checks should be made out to Wasco County GIS, and sent with a note stating which layers are being requested. Send it to: Wasco County IS Department Attn: GIS 2705 E 2nd St, The Dalles, OR 97058</p> | | |