

**WASCO COUNTY LIBRARY SERVICE DISTRICT  
AGENDA  
WEDNESDAY, JUNE 1, 2016  
LOCATION: Wasco County Courthouse, Room #302  
511 Washington Street, The Dalles, Oregon**

**NOTE:** This Agenda is subject to last minute changes. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. Wasco County does not discriminate against individuals with disabilities.

9:50 a.m. **CALL TO ORDER**

9:50 a.m. [Public Hearing to Adopt 2016-2017 Budget](#)

9:55 a.m. [4.20.2016 Minutes Approval](#)

**NEW / OLD BUSINESS  
ADJOURN**



WASCO COUNTY LIBRARY SERVICE DISTRICT MEETING  
PUBLIC HEARING  
JUNE 1, 2016

PRESENT: Scott Hege, County Commissioner  
Steve Kramer, County Commissioner  
STAFF: Tyler Stone, Administrative Officer  
Kathy White, Executive Assistant  
Jeff Wavrunek, District Budget Officer  
ABSENT: Rod Runyon, County Commissioner

At 9:43 a.m. Acting Chair Hege opened the public hearing, explaining the process - staff presentation, questions, public comment and deliberation.

Mr. Wavrunek stated that there have been no changes to the budget since it was presented to the Budget Committee on May 17<sup>th</sup>. The budget total is \$2,002,282 with a taxing rate of 69¢ per \$1,000 of assessed value.

The Board had no questions; Acting Chair Hege opened the floor for questions or comments; there being none, he closed the hearing and opened deliberations.

**{{{Commissioner Kramer moved to approve Resolution #16-013 in the Matter of the Wasco County Library Service District Fiscal Year 2016-2017 budget, tax levy and appropriations. Acting Chair Hege seconded the motion which passed unanimously.}}}**

**Minutes**

{{{Commissioner Kramer moved to approve the 4.20.2016 minutes. Acting Chair Hege seconded the motion which passed unanimously.}}}

Corliss Marsh announced that the Library Foundation is still taking donations for the building as there was a change-order that increased costs; anything extra will go toward fixtures. She said that checks can be sent to the Foundation at the library address.

Acting Chair Hege closed the meeting at 9:47 a.m.

WASCO COUNTY BOARD  
OF COMMISSIONERS  
*Governing Body of the Wasco County  
Library Service District*

*Abstain*  
\_\_\_\_\_  
Rod L. Runyon, Commission Chair

\_\_\_\_\_  
Scott C. Hege, County Commissioner

*S.D. Kramer*  
\_\_\_\_\_  
Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE  
WASCO COUNTY LIBRARY SERVICE DISTRICT

IN THE MATTER OF THE FISCAL YEAR            )  
2016-2017 BUDGET, TAX LEVY AND            ) RESOLUTION  
APPROPRIATIONS                                ) #16-013

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

BE IT HEREBY RESOLVED that the Wasco County Board of Commissioners, Governing Body of the Wasco County Library Service District, hereby adopts the Budget approved for Fiscal Year 2016-2017 in the total of \$2,008,282 now on file in the Office of the Board of Commissioners.

BE IT FURTHER RESOLVED: That the amounts for the Fiscal Year beginning July 1, 2016 and for the purposes shown below are hereby appropriated:

GENERAL FUND:

Personnel & Materials & Services	\$1,275,029
Contingency	<u>\$ 10,000</u>
Total Appropriations	\$1,285,029
Total Unappropriated & Reserve Amounts	<u>\$ 717,253</u>
TOTAL ADOPTED BUDGET	\$ 2,008,282

BE IT FURTHER RESOLVED: that the Board of Commissioners, Governing Body of the Wasco County Library Service District, imposes the taxes provided for in the adopted budget at the rate of \$0.68 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2015-2016 upon the assessed value of all taxable property within the District as follows:

	Subject to the General Government <u>Limitation</u>	Excluded From <u>Limitation</u>
General Fund	\$0.68/\$1,000	

BE IT FURTHER RESOLVED: That the Office of the Board of Commissioners certifies to the Assessor of Wasco County, Oregon, the tax levy made by this Resolution.

ADOPTED by the Wasco County Board of County Commissioners on June 1, 2016.

ATTEST:

\_\_\_\_\_  
Kathy White  
Executive Assistant

WASCO COUNTY BOARD  
OF COMMISSIONERS  
*Governing Body of the  
Wasco County Library Service District*

\_\_\_\_\_  
Rod L. Runyon, Chair

APPROVED AS TO FORM:

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Kristen Campbell  
Wasco County Counsel

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Scott C. Hege, County Commissioner

\_\_\_\_\_  
Steven D. Kramer, County Commissioner



WASCO COUNTY LIBRARY SERVICE DISTRICT MEETING  
APRIL 20, 2016

PRESENT: Scott Hege, County Commissioner  
Rod Runyon, County Commissioner  
Steve Kramer, County Commissioner  
STAFF: Tyler Stone, Administrative Officer  
Kathy White, Executive Assistant

At 9:25 a.m. Chair Runyon opened the meeting.

### **Policies**

District Librarian Jeff Wavrunek explained that last year the Library Service District Board reviewed all the district policies; they were last reviewed in 2007. He stated that the language was updated and a few revisions were made but nothing major was changed.

Chair Runyon asked if the policies had been reviewed by legal. Mr. Wavrunek replied that Ms. White had also suggested that legal review any future revisions; he said he would be open to postponing passage in order to have that review done now. Chair Runyon stated that if there is an urgency to have these policies in place, they could pass them today and then have legal review and bring them back again at a future session.

Discussion ensued as to who should review the policies. Commissioner Hege asked if the policies are for the District or for the individual libraries. Mr. Wavrunek responded that since the Dufur library is in their school, it follows the school's library policies; Maupin

has their own but they are very similar to the District policies. He went on to say that the District Policies are heavily skewed toward The Dalles Library.

**\*\*\*The Board was in consensus to postpone passage of the Library Service District Policies pending legal review.\*\*\***

Mr. Wavrunek said that when the District was formed, each city was responsible for the building and its maintenance with the employees being city employees. He reported that The Dalles Library will soon need a \$200,000 HVAC update which does not fall to the District – residents outside The Dalles do not want to pay for repairs to The Dalles Library just as residents of The Dalles do not want to pay for then new library building in Maupin.

Mr. Wavrunek went on to say that this is the most complex library district in the State of Oregon. He understands that Maupin would like for the District to financially support the construction of their new library building but he believes that would create a lot of chaos and probably require a restructuring of the District to what is more common in the State – the District becomes responsible for everything.

Mr. Wavrunek explained that the original distribution of District funds was based on the population of each library community. Commissioner Hege asked how those funds are spent. Mr. Wavrunek replied that District funding is used for operational costs, programming, books and materials. Commissioner Hege asked if the basis for distribution can be changed. He stated that what he thinks Maupin is looking for is an increase for their operational costs which will escalate in the larger space.

Mr. Wavrunek said that Maupin has a representative on the Library District Board. He is looking at what might be possible. Commissioner Hege asked how the budget is determined. Mr. Wavrunek replied that he develops the budget and then submits it to the libraries for review and feedback.

Chair Runyon asked how the children's extension of The Dalles Library is progressing. Mr. Wavrunek replied that the sticky points have been resolved and he expects completion sometime in June. He stated that it will be a big open space at first as there won't be any shelves right away. He reported that the Library Foundation applied for and won a \$100,000 Google grant which will go to furnish the new addition and create a

digital media lab. He stated that although there is a lot of digital content, many people still like print – even kids; there are uses for both. He stated that one of the advantages of digital content is any book can become a large print book.

Mr. Wavrunek stated that when The Dalles Library first opened the City charged no administrative fees; then it went to \$35,000 and two years later it is up to \$86,000 in administrative fees. He stated that it is a lot of money out of the budget and will lower service levels at The Dalles Library – reducing staff, programming and materials. He stated that when voters approved the library they did not expect this reduction in services.

Chair Runyon stated that he understands the library has opened that conversation with the City and he hopes the conversation continues. Mr. Wavrunek responded that there is not a lot of wiggle room in the IGA; if the Library cannot work this out with the City, it will be up to the Board of County Commissioners to not renew the IGA with the City. Chair Runyon replied that they should continue to work with the City and then come to the Board if necessary.

**Minutes**

**{{{Commissioner Hege moved to approve the 12.16.2015 Library Service District minutes. Commissioner Kramer seconded the motion which passed unanimously.}}}**

Chair Runyon closed the meeting at 9:46 a.m.

WASCO COUNTY BOARD  
OF COMMISSIONERS  
*Governing Body of the Wasco County  
Library Service District*

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Rod L. Runyon, Commission Chair

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Scott C. Hege, County Commissioner

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Steven D. Kramer, County Commissioner