

WASCO COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

AGENDA

WEDNESDAY, FEBRUARY 9, 2011

**LOCATION: WASCO COUNTY COURTHOUSE,
COUNTY COURTROOM #202,
511 Washington Street, The Dalles, Oregon**

- 9:00 a.m. **EXECUTIVE SESSION** as authorized by ORS 192.660(2)(g) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- 10:00 a.m. **WORK SESSION** for Strategic Planning for Wasco County.

NOTE: THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES.

The facility is ADA accessible. Please contact (541) 506-2520, if you need special accommodations to attend the meeting. TDD – 1-800-735-2900

Wasco County, Oregon, does not discriminate against individuals with disabilities.

Focus Area: Technology

Strategy Statement: To use technology to create new and leverage existing service delivery methods while creating efficiencies in our work product. To promote the use of technology to better connect and communicate with the people living in and doing business with Wasco County.

Directional Statements:

1. The county will work on implementing self service technology where appropriate.
2. Through technology make Wasco County government more transparent.
3. Initiate ways of using technology that allow the public to better communicate with the County. (online satisfaction surveys, comment cards, published email addresses, frequently asked questions, etc.).
4. Better market the services available through Wasco County.

Key Intended Outcomes

Outcome	Baseline	Goal
Number of online transactions that take place: web hits?, credit card, ???		
Number of services available online.		
Survey Results Online Surveys completed Comment Card Surveys completed		

Focus Area: Customer Service

Strategy Statement: To create a sense of service; regardless of the circumstances, in every interaction that takes place with the public and/or between departments or employees.

Directional Statements:

1. Regularly seek feedback from residents of Wasco County on needs and issues and respond to that feedback accordingly.
2. Work on innovative ways to enhance the customer experience at the counter.
3. Teach and model behavior for staff and peers that result in increased customer service levels.
4. Work with partner agencies on process improvement initiatives between agencies that have the ability to impact customer service levels.
5. To be responsive, respectful and timely in meeting our customer’s needs and doing it in a positive manner.

Key Intended Outcomes

Outcome	Baseline	Goal
Customer Satisfaction Survey Results		
Number of employees trained in customer service methods		
Process Improvement Initiatives		
Mystery shopper results???		

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Focus Area: Employee Satisfaction

Strategy Statement: Wasco County will work to implement philosophies and programs that enhance employee satisfaction levels. Those elements are supported by competent leadership and benefit from a supportive workplace as the basis for a good working atmosphere.

Directional Statements:

1. Engage employees in departmental decision making and regular communication.
2. Focus to ensure job satisfaction through innovative mechanisms such as job sharing, skill assessments, utilization, accountability and recognition.
3. Establish accountability and recognition for excellent performance.
4. Regularly survey employee opinions to better focus satisfaction efforts.

Key Intended Outcomes

Outcome	Baseline	Goal
Employee Satisfaction Rating		
Number employee performance reviews completed		

Focus Area: Infrastructure

Strategy Statement: Wasco County will strive to improve or at a minimum maintain our infrastructure through planned equipment rotations, preventative maintenance, capital improvements, general maintenance and maintaining a capital improvement reserve.

Directional Statements:

1. Categorize and maintain an inventory and plan of replacement for all capital equipment that includes expected life span, rotation schedule, cost, etc.
2. Work to develop alternate or innovative methods of maintenance that result in extended life, and work efficiency.
3. Regularly invest in capital projects that enhance the infrastructure at Wasco County.
4. Work to find ways that leverage existing dollars through grants or other funded programs that enhance the infrastructure of Wasco County.
5. Build an adequate capital reserve fund.

Key Intended Outcomes

Outcome	Baseline	Goal
Grant dollars received		
Capital Reserve Levels		
Maintenance Target level		

Focus Area: Communication

Strategy Statement: Wasco County will work to increase and/ or enhance communication methods with employees, the public, departments, and our partners.

Directional Statements:

1. Promote regular top down and bottom up communication within County organizational levels.
2. Develop and roll out external communication methods to the public that educate and give the public opportunities for feedback about the service that we provide.
3. Through communication efforts work to make Wasco County more accessible and transparent to the public.
4. Use our technology to communicate to our employees, citizen and partners information they can use to become an active participant in County Government.
5. Development concepts of what kind of information is important to communicate, who to communicate it to, and best method of delivery.

Key Intended Outcomes

Outcome	Baseline	Goal
Resident Satisfaction Survey		
Employee Satisfaction Survey		
Volunteer hours		
Technology ??		

Focus Area: Financial Health

Strategy Statement: Wasco County will work to achieve financial stability through both innovative and conservative efforts to manage the resources that are available.

Directional Statements:

1. Budgeting will be done with a conservative approach to assigning resources to programs, and services.
2. Work to identify unique and/or new stable funding streams that will help supplement traditional revenue streams.
3. Say “no” to programs that have minor impact; are not sustainable, or drain resources from other programs.
4. Regular and routine systems for budget monitoring and reporting will be set up at all levels of the organization.
5. Develop financial strategies that are long term in nature and trend toward sustainability.

Key Intended Outcomes

Outcome	Baseline	Goal

Reserve Fund Level		
Grant Dollars Received		
Budgeted dollars are +/- 10% of actual		

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
February 9, 2011**

CONSENT AGENDA

1. Order #11-024 in the matter of the appointment of Sherry Holliday to the Oregon Consortium.
2. Resolution #11-001 in the matter of the inspection of the Northern Oregon Regional Correctional Facilities.
3. Work Session Minutes of January 12, 2011.

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IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF) ORDER
SHERRY HOLLIDAY TO THE OREGON) #11-024
CONSORTIUM.)

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That a vacancy exists on the Oregon Consortium due to the expiration of Bill Lennox's term as Wasco County Commissioner; and

IT FURTHER APPEARING TO THE BOARD: That Sherry Holliday is willing and is qualified to be appointed to the Oregon Consortium to fill the position left vacant by County Commissioner Bill Lennox.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Sherry Holliday be and is hereby appointed to the Oregon Consortium to serve at the pleasure of the Wasco County Board of Commissioners.

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DATED this 9th day of February, 2011.

WASCO COUNTY BOARD
OF COMMISSIONERS

Sherry Holliday, Chair of Commission

Scott C. Hege, County Commissioner

Rod L. Runyon, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District Attorney

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IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE INSPECTION)
OF THE NORTHERN OREGON REGIONAL) R E S O L U T I O N
CORRECTIONAL FACILITIES.) #11-001

WHEREAS, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

WHEREAS, that pursuant to ORS 169.040(1) the Board of Commissioners of a County with a local correctional facility located therein is the inspector thereof; and

WHEREAS, that the above noted inspections must be conducted once per each regular term; and

WHEREAS, that on the 3rd day of February, 2011, the Wasco County Board of Commissioners, consisting of County Commissioner Chair Sherry Holliday, County Commissioner Scott Hege and County Commissioner Rod Runyon, conducted a full inspection of the Northern Oregon Regional

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Correctional Facilities (NORCOR), specifically the cleanliness of the facility and the health and discipline of the persons confined; and

WHEREAS, that during said inspection the Board heard reports on the operation and function of NORCOR's Juvenile Detention by Detention Manager Jeff Justesen, and Program Coordinator CJ Toole; and

WHEREAS, that during said inspection the Court heard reports on the operation and function of NORCOR's Adult Corrections by NORCOR Executive Director James Weed, Captain Larry Lindhorst, and Lieutenant Mary Atoe-Savaiinea.

NOW, THEREFORE, IT IS HEREBY RESOLVED: That it appears NORCOR's Adult Corrections and Juvenile Detention Facilities are sufficiently clean, its health facilities are adequate, its inmates are sufficiently monitored and well disciplined, and the facilities appear in good operating order; and

IT IS HEREBY FURTHER RESOLVED: That the Board of Commissioners' inspection found no deficiencies of the NORCOR operations; and

IT IS HEREBY FURTHER RESOLVED: That no report to the District Attorney is necessary.

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DATED this 9th day of February, 2011.

WASCO COUNTY BOARD
OF COMMISSIONERS

Sherry Holliday, Chair of Commission

Scott C. Hege, County Commissioner

Rod L. Runyon, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District Attorney

**WASCO COUNTY BOARD OF COMMISSIONERS
WORK SESSION
FEBRUARY 9, 2011**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. Discussion on the request from Raymond Resendiz, J.S. & S.W. Ink, to utilize the County owned property to move a barge from the Columbia River onto the neighboring property for dismantling.
2. Discussion on the proposed Amended Board Calendar for 2011.



WASCO COUNTY BOARD OF COMMISSIONERS
WORK SESSION
JANUARY 12, 2011

PRESENT: Sherry Holliday, Chair, County Commissioner
Scott C. Hege, County Commissioner
Rod L. Runyon, County Commissioner
Tyler Stone, Administrative Officer
Kathy McBride, Executive Assistant

At 10:01 a.m. the meeting was called to order by Chair Sherry Holliday.

Fred Davis, Facilities Manager, provided the Board with some background history on the T-Mobile Lease that is before them for their approval. He also mentioned the antenna installed at Annex B. A lease was signed in 2005, which brings in \$15,000 in revenue each year. In 2010, through negotiations, the lease payment has increased to \$15,600 per year. In 2008, the County finished the negotiations with Verizon. The lease required a payment of \$60,000 in advance, which amounted to \$12,000 per year for the first five years. Davis noted the payments that will be received during the remainder of the lease.

Davis stated that the County has another lease with Verizon for a site next to the Animal Shelter. Those negotiations began in 2009. The contract got signed and they began construction pretty quickly. While he was at the site T-Mobile drove up. T-Mobile showed an interest in the site and has been in negotiations with Verizon. In November, 2010 Verizon submitted their official notification that they were willing to have T-Mobile co-locate at that site. No new tower will be going up. The lease terms are similar to the current lease with Verizon.

Discussion occurred regarding the proposed Site Lease with Option and the Memorandum of Lease between Wasco County and T-Mobile West Corporation.

Davis informed the Board that Eric Nisley, County Counsel, has reviewed both documents. County Counsel had a question in regards to the term that allows T-Mobile the ability to sell their lease. Normally the County would not want that to happen without our input.

Some discussion occurred regarding this term in the Lease.

Davis stated that he recommends that the County enter into the Lease with T-Mobile West Corporation. He does not have any problem with the term that allows the sale of the lease from T-Mobile's side.

The Board removed Items #2 and #3 from the Consent Calendar.

{{{Commissioner Runyon moved to approve the Site Lease with Option between Wasco County and T-Mobile West Corporation and the Memorandum of Lease between Wasco County and T-Mobile West Corporation, with the stipulation that County Counsel approves both documents. Commissioner Hege seconded the motion; it was then passed unanimously.}}}

Marty Matherly, Wasco County Roadmaster, informed the Board that the Oregon Department of Transportation (ODOT) Right of Way Division came to an agreement with Joy Slaughter on the Chenoweth Creek and Browns Creek Intersection Project. He needs the Board to approve the Permanent Easement with Joy Slaughter so that the document can be sent to ODOT for certification. The easement needs to be approved in order to allow us to meet the deadline for bid release in March. They anticipate that construction will be completed before school would start in the fall.

Discussion occurred.

Matherly noted that County Counsel Eric Nisley has stated that legally the County has acquired both needed right of ways to complete the project. Browns Creek will become the nominate leg of the road way after construction.

Item #1 was removed from the Consent Calendar.

{{{Commissioner Hege moved to approve the Permanent Easement between Joy L. Slaughter and Wasco County. Commissioner Runyon seconded the motion; it was then passed unanimously.}}}

Matherly informed the Board that he and Tyler Stone, Administrative Officer, met last Monday with Nolan Young, City of The Dalles Manager, and Dave Anderson, City of The Dalles Public Works Director, regarding the proposal to withdraw roads within the Urban Growth Area of the City of The Dalles from the County Road System and changing to public roads of local access. Matherly stated it was a good meeting.

Discussion occurred regarding the discussion with Representatives from the City of The Dalles and the proposed Order #11-001 in the matter of withdrawing from the County road system and changing to a public road of local access various County roads or portions thereof within the Urban Growth Area of the City of The Dalles.

Commissioner Hege stated that the Public Hearing Notice should state that the Roadmaster's Report will be available on the County's website.

Matherly noted that the Roadmaster's Report will include his recommendation as to the level of service that the Wasco County Public Works Department will be able to maintain.

The Board would like Matherly's notice to be very clear on what the County is doing in this process and the impact to the adjacent property owners.

WORK SESSION for Strategic Planning for Wasco County.

Dan Ericksen, former County Judge/Commissioner, and Bill Lennox, former County Commissioner, were present.

Tyler Stone, Administrative Officer, noted that Darcy Long-Curtiss would no longer be participating with the Strategic Planning Group.

Discussion occurred regarding the proposed Mission Statements for Wasco County that were put together by Commissioner Hege, (Attached as Exhibit A).

*****It was the consensus of the Strategic Planning Group to change the County's Mission Statement to read "Excellence in Government to best serve the citizens of Wasco County"***.**

The group discussed the proposed values written by Commissioner Hege, as shown in Exhibit A.

*****It was the consensus of the Board of Commissioners to support the Values written by Commissioner Hege as amended as follows:**

Transparency -	(open access to the public)
Honesty -	(truth in all matters)
Communication -	(ensure our message is out there)
Fiscally Conservative -	(treat resources as you would if they were your own)
Efficiency -	(Think, strategize, continuous improvement, and simplicity)

The Strategic Planning Group went back to the Focus Areas and reviewed the comments received from members of the Group, (Attached as Exhibit B). The Group referred to the statements written by Stone to see if anything else suggested by the other members of the Group should be added.

Discussion occurred over the suggestions for each focus area.

The following is the proposed Strategy and Directional Statements identified for each focus area:

Focus Area: Technology

Strategy Statement: To use technology to create new and leverage existing service delivery methods while creating efficiencies in our work product. To promote the use of technology to better connect and communicate with the people living in and doing business with Wasco County.

Directional Statements:

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4. Work with partner agencies on process improvement initiatives between agencies that have the ability to impact customer service levels.
5. To be responsive, respectful and timely in meeting our customer's needs and doing it in a positive manner.

The Group began discussing the Employee Satisfaction Focus Area at this time.

The Board recessed for lunch at 11:48 a.m.

The Board reconvened at 1:08 p.m.

The Group returned to discussing Employee Satisfaction.

Focus Area: Employee Satisfaction

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Focus Area: Infrastructure

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Focus Area: Communication

Strategy Statement: Wasco County will work to increase and/ or enhance communication methods with employees, the public, departments, and our partners.

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3. Through communication efforts work to make Wasco County more accessible and transparent to the public.
4. Use our technology to communicate to our employees, citizen and partners information they can use to become an active participant in County Government.
5. Development concepts of what kind of information is important to communicate, who to communicate it to, and best method of delivery.

Due to time constraints the Board of Commissioners directed Stone to redefine the Financial Health Focus Area for the Strategic Planning Group's consideration on February 9, 2011.

CONSIDERATION AND APPROVAL of the Work Session Consent Calendar of January 12, 2011, (Attached as Exhibit C).

{{{Commissioner Hege moved to approve the Work Session Consent Calendar of January 12, 2011 with the exception of Items #1, #2, and #3. Commissioner Runyon seconded the motion; it was then passed unanimously.}}}

CONSIDERATION of items listed on the Discussion List of January 12, 2011, (Attached as Exhibit D).

Item #1

*****It was the consensus of the Board of Commissioners to authorize Tyler Stone, Administrative Officer, to sign Employee Identification Cards instead of a member of the Board of Commissioners***.**

Item #2

*****It was the consensus of the Board of Commissioners to approve the proposed Radio Station Schedule for 2011, attached as Exhibit E***.**

Item #3

{{{Commissioner Runyon moved to appoint Commissioner Scott Hege to the Urban Renewal Advisory Committee, The Dalles Area Chamber of Commerce as an Ex-Officio Member, and to the Columbia Gorge Regional Bi-State Renewal Energy Zone. Commissioner Holliday seconded the motion; it was then passed unanimously.}}}

Item #4

Some discussion occurred on who will serve on the Oregon Consortium. Commissioner Runyon will forward information to Commissioner Holliday regarding the Oregon Consortium and the Board will discuss at a later date who, if anyone, will be appointed to said Consortium.

Staff was instructed to bring back an Order appointing Commissioner Scott Hege to the Crates Point Board.

Item #5

At the beginning of each Board of Commissioners Meeting the Board will discuss if there is an item to move off or onto the Discussion List and/or Consent Agenda.

The Board signed:

- Permanent Easement between Joy L. Slaughter and Wasco County.
- Site Lease with Option between Wasco County and T-Mobile West Corporation.
- Memorandum of Lease between Wasco County and T-Mobile West Corporation.
- Order #11-001 in the matter of withdrawing from the County road system and changing to a public road of local access various County roads or portions thereof within the Urban Growth Area of the City of The Dalles.
- Order #11-002 in the matter of the appointment of Sherry Holliday to the NORCOR Board of Directors.
- Order #11-003 in the matter of the appointment of Rod Runyon as Wasco County's Alternate on the NORCOR Board of Directors.
- Order #11-004 in the matter of the appointment of Rod Runyon to the Mid-Columbia Economic Development District Board of Directors.
- Order #11-005 in the matter of the appointment of Scott Hege to the Wasco County Board of Property Tax Appeals.

WASCO COUNTY BOARD OF COMMISSIONERS
WORK SESSION
JANUARY 12, 2011
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- Order #11-006 in the matter of the appointment of Scott Hege to the Wasco County Strategic Investment Program Advisory Committee.
- Order #11-007 in the matter of the appointment of Scott Hege to the Mt. Hood Economic Alliance Board.
- Order #11-008 in the matter of the appointment of Rod Runyon to the Mid-Columbia Council of Governments Board of Directors.
- Order #11-009 in the matter of the reappointment of Sherry Holliday to the Mid-Columbia Council of Governments Board of Directors.
- Order #11-010 in the matter of the appointment of Scott Hege to the Mid-Columbia Center for Living Board of Directors.
- Order #11-011 in the matter of the appointment of Sherry Holliday to the North Central Public Health District Board of Health.
- Order #11-012 in the matter of the appointment of Rod Runyon to the Mid-Columbia Community Action Council Board of Directors.
- Order #11-013 in the matter of the appointment of Rod Runyon to the Mid-Columbia Housing Authority.
- Order #11-014 in the matter of the appointment of Scott Hege to the QualityLife (QLife) Board of Directors.

The Board adjourned at 2:48 p.m.

WASCO COUNTY BOARD
OF COMMISSIONERS

Sherry Holliday, Chair of Commission

Scott C. Hege, Commissioner

Rod L. Runyon, Commissioner

WASCO COUNTY

Phase ① moving the barge to The old Ferry
We will hook up a tug boat to the barge.
moving it to the old ferry Rd. it will take a
about 4 hour to get it there.

Phase ② by this time we will have everything
set up. with $\frac{3}{4}$ in cables and 1 dead man post on
the center of the road. before anything. we
have to make sure that we take care of the Rd
for that will be using $\frac{1}{2}$ in diameter or 10 to get
under the barge it will be every 2ft spacing
and make sure we check the barge any oil's
on barge there's nothing on it you. We also
put on the insurance (Wasco county)

Phase ③ We should have the edgers ready for
the barge to be pulled out and get it to
our dismantling place up on private property

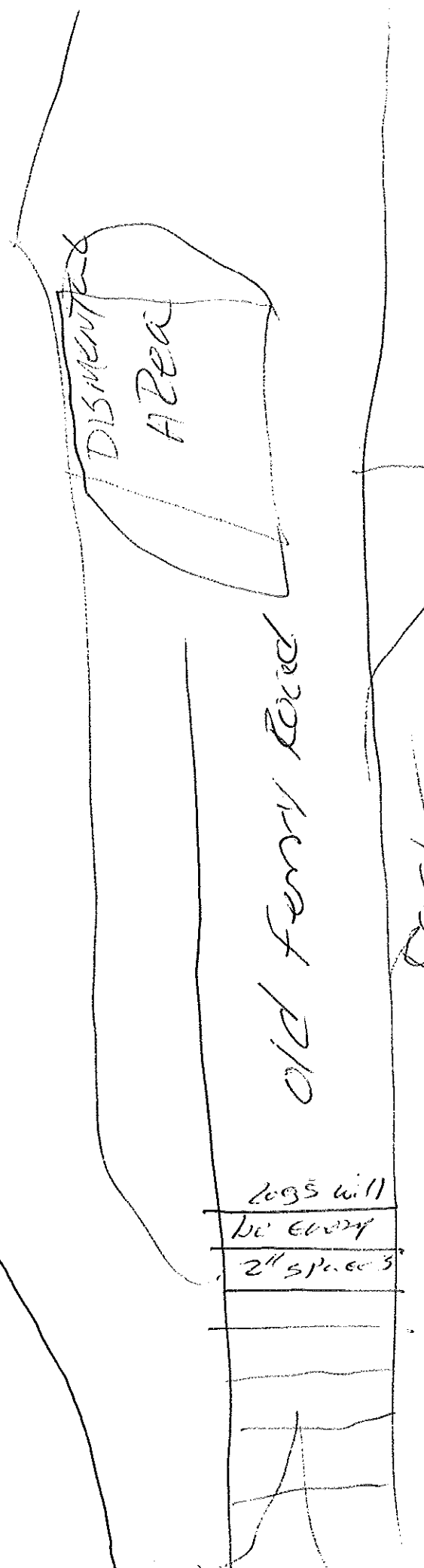
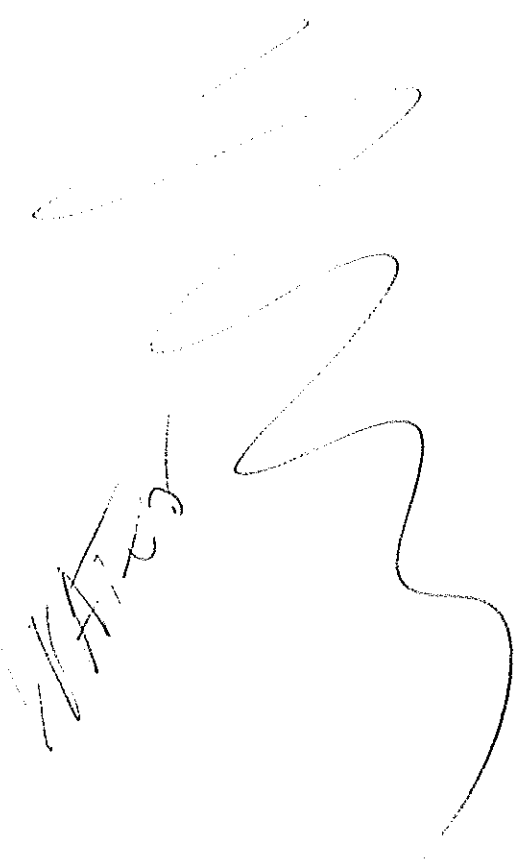
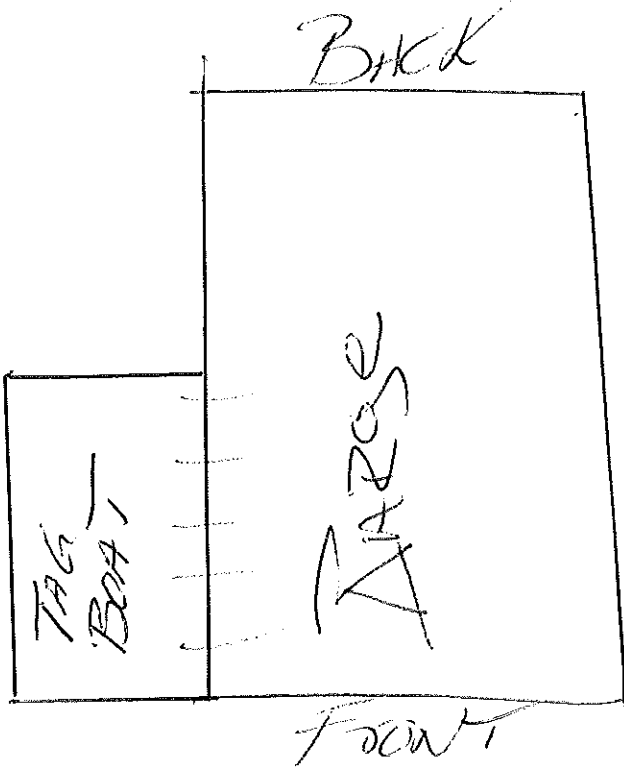
Phase ④ We also need to remove some rock's
on the west side of the bank on private prop
we won't get on water we removed all the
rock's on the way,

Phase ⑤ the barge is 150 feet long I, also
take this picture to look at

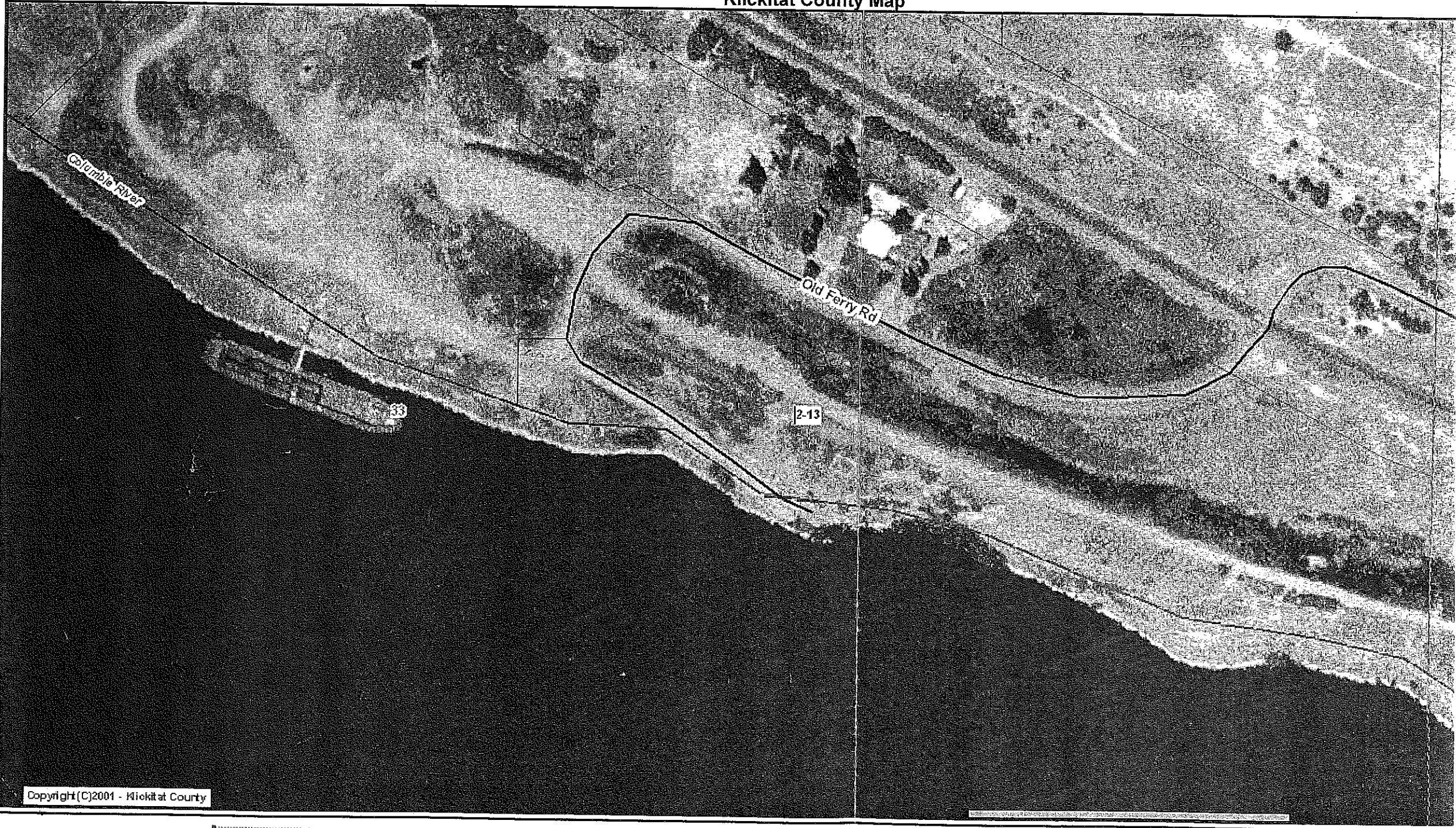
Phase ⑥ we will grade the ground. to make
look the same way or better. safety for
the public,

Phase ⑦ if you have any question's

please call ~~Just~~ ~~Paul~~ Ray Resendiz
at (509) 899-5154 For (J.S & S.W. INC)



Klickitat County Map



Copyright (C) 2001 - Klickitat County

LEGEND

City

Creek

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PROPOSED AMENDED 2011 BOARD OF COUNTY COMMISSIONERS SCHEDULE

Amended on January 31, 2011

January 5, 2011
January 11, 2011 Work Session
January 19, 2011

February 2, 2011
February 9, 2011 Work Session
February 16, 2011 (4 pm The Dalles)
February 28, 2011

March 2, 2011
March 9, 2011 Work Session (9 – 12 pm The Dalles)(5 – 7 pm Mosier)
March 16, 2011

April 6, 2011
April 20, 2011

May 4, 2011
May 11, 2011 Work Session (1 – 3 pm The Dalles)(5 – 7 pm Tygh Valley/Maupin)
Tentative Budget Session – May 16, 17 and possibly 18 & 19, 2011

June 1, 2011
June 8, 2011
June 15, 2011

July 6, 2011
July 13, 2011 Work Session (9 - 12 pm The Dalles)(5 – 7 pm Dufur)
July 20, 2011

August 3, 2011
August 17, 2011

September 7, 2011
September 14, 2011 Work Session (9 – 12 pm The Dalles)(5 – 7 pm Shaniko/Antelope)
September 21, 2011

October 5, 2011
October 12, 2011 Work Session (3 - 7 pm The Dalles)
October 19, 2011

November 2, 2011
November 9, 2011

December 7, 2011
December 21, 2011