



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
SEPTEMBER 1, 2010

PRESENT: Dan Ericksen, Chair of Commission
Sherry Holliday, County Commissioner
Bill Lennox, County Commissioner
Kathy McBride, Executive Assistant

At 9:05 a.m. Chairman Dan Ericksen called the meeting to order.

OPEN TO PUBLIC

There was no one from the public in attendance wishing to address the Board of Commissioners.

OPEN TO DEPARTMENTS

Tyler Stone, Administrative Officer, stated that the County received four applications for the Wasco County Treasurer Position. There was one applicant that was not qualified.

Some discussion occurred regarding the applications received and this year's Wasco County Fair.

Stone suggested putting together an Interview Committee to interview the candidates and return with their recommendation for appointment.

Chairman Ericksen suggested that Monica Morris, Finance Manager, Tyler Stone, Administrative Officer, and Commissioners Holliday and Lennox interview the Treasurer candidates since he will be out of the office for two weeks.

Stone informed the Board that the Federation of Parole and Probation Officers Agreement was just received by the County's legal counsel. The Board will not be asked to approve the Agreement at today's meeting.

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Some brief discussion occurred on the upcoming mediation between the County and the Wasco County Employees Local Union 2752 American Federation of State, County and Municipal Employees, AFL-CIO.

Stone noted that the Departments are addressing what is mandated or non-mandated at the Department Head level. He would like to convene the members of the Board of Commissioners to update the County's mission statements and goals.

Chairman Ericksen suggested that we wait until January, 2011 to go through this process to allow the new Commissioner to be on board. The new Commissioner would learn a lot going through that process.

Stone noted that the candidates running for County Commissioner will be invited to the meetings that will be scheduled to hear from Departments on services provided by their respective Department.

Some discussion occurred on what will be expected for Departments to cover in the meetings that will be held in regards to services provided by Wasco County.

Stone noted that he asked Monica Morris, Finance Manager, to put together a budget document as a model with baseline projections.

Commissioner Holliday stated that she feels it is important for the entire Budget Committee to hear these same messages.

Morris stated that we would need to advertise the meeting of the Budget Committee. She could discuss current conditions. We will not be discussing specifics about next year's budget. We are able to discuss intentions, what are the priorities, and how do you want to make cuts.

Some discussion occurred.

Commissioner Holliday stated that she does not think we can down play the role of the Budget Committee. They should be educated to know what they need to tell the public. We need to keep them involved.

Chairman Ericksen suggested a mid-year update; what are the impacts or unintended impact of our last budget session. Did the Budget Committee make any decision that turned out to be negative or have a greater impact than what was anticipated?

Stone stated that he would like to start with the Commissioners over the next 30 to 45 days. He does not want to get into the detail piece of it. Once we have established principles and guidelines then we would bring back together the Commissioners and

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Senior Management Team to evaluate what those guidelines mean. Goals and objectives would then be developed.

Staff was directed by the Board of Commissioners to make room reservations for the new County Commissioner to attend the AOC Annual Conference in Eugene, Oregon in November.

Morris updated the Board on the Finance Office. Hope Vance, Payroll/Human Resource Generalist, is doing payroll and the human resource function. She is doing very well. We now have Lylas Anderson, Accounts Payable Clerk, in the office. Anderson has taken on the grant portion of their work. She is not doing grant management. Anderson is verifying that the County is receiving the grant funding in the correct accounts and handling the funding appropriately. She will be working with Departments on their grants.

Morris stated that the other task being taken on by Anderson is EDEN Software Training for County staff. Anderson is the contact person for any purchase order or accounts payable questions.

Morris stated that Patty Latham, County Treasurer, will be leaving to take a job at the Public Works Department. They are busy wrapping up year end. They are hoping to have that completed by the end of the week. Latham is putting together a manual to assist the new Treasurer.

Stone stated that the training piece is a big deal. With all of the online training that is available we will be able to train new employees and walk them through all of the different pieces of the accounting process.

Stone stated that the only piece that they are missing is with the combining of the two departments of what is coming from the Board of Commissioners Office. Kathy McBride, Executive Assistant, is working on a list of duties that can be transferred to the Finance and Administrative Services Offices.

Stone suggested that the Board stop up at Annex B and the La Clinica Building to see the progress of the construction projects. He noted that Roof Toppers has already begun the reroofing project on the La Clinica Building. The abatement team is taking some samples and the full demolition crew should be on site by the end of next week.

Chairman Ericksen stated that he made contact with Mike Moore and told him if they are recycling the roof and not reselling the roof material that the County is interested in the metal roofing material for the new outdoor kitchen at the Wasco County Fairgrounds. Chairman Ericksen has offered to provide his truck to haul the material to Tygh Valley. He has not heard back from Moore yet. He requested that Stone make contact with Moore regarding the roofing material.

Stone updated the Board on Hunt RV Park located in Tygh Valley. Stone noted that he had a conversation with the Oregon State Parks & Recreation Department. The Department is getting ready to send to the County the Grant Agreement for the Board's signature for the approved Phase I Project at Hunt RV Park.

Stone noted that he received in the mail two days ago the notice that applications are being accepted until October 1, 2010. There is \$700,000 available in grant funding for the upcoming year. Stone and Ericksen had a conversation whether the County should apply for funding for Phase II for additional improvements to Hunt Park. There is a 25% required match.

Some discussion occurred.

Stone noted that the County has a year from the date of the notice to proceed to complete the project. This year's grant was \$154,000, of which Wasco County is required to come up with a \$52,000 match. Phase I includes electricity, water and sewer for seven or nine RV spots. Two or three of these RV spots will meet the ADA requirements.

Stone stated that he applied and received notification that we will receive a \$10,000 grant from City County Insurance Services and a \$5,000 grant from the Wasco County Soil and Water Conservation Services Department to pipe the irrigation ditch at the Wasco County Fairgrounds.

PRESENTATION on economic development in Wasco County; presented by Jessica Metta, Wasco County Economic Development Coordinator.

Jessica Metta, Wasco County Economic Development Coordinator, presented the economic development report at this time, (Attached as Exhibit A).

Metta noted during her report that she and Amanda Hoey, Mid Columbia Economic Development District Executive Director, attended a conference in San Diego. One thing interesting that they learned was that people throughout the nation are having troubles funding water and wastewater projects in small communities.

Metta also noted that MCEDD got an award for Gorge Tech Alliance.

Some discussion occurred.

The Board recessed at 10:23 a.m.

The Board reconvened at 10:29 a.m.

CONSIDERATION AND APPROVAL of the Regular Session Consent Calendars of September 1, 2010, (Attached as Exhibit B).

{{{Commissioner Holliday moved to approve the Regular Session Consent Calendar #1 of September 1, 2010 as presented. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

{{{Commissioner Lennox moved to approve the Regular Session Consent Calendar #2 of September 1, 2010 as presented. Chairman Ericksen seconded the motion; it was then passed by a vote of two to one. Chairman Ericksen and Commissioner Lennox voted yes, while Commissioner Holliday abstained from voting.}}}

{{{Commissioner Holliday moved to approve the Regular Session Consent Calendar #3 of September 1, 2010 as presented. Commissioner Lennox seconded the motion; it was then passed by a vote of two to one. Commissioner Holliday and Commissioner Lennox voted yes, while Chairman Ericksen abstained from voting.}}}

CONSIDERATION of items listed on the Discussion List of September 1, 2010, (Attached as Exhibit C).

Item #2

{{{Commissioner Holliday moved to accept the resignation of Jerri Parman from the Wasco County Commission on Children and Families effective June 1, 2010, and that Order #10-108 in the matter of the appointment of Prudence Amick to the Wasco County Commission on Children and Families and Order #10-107 in the matter of canceling delinquent Real Property Taxes be approved. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

Item #6

{{{Commissioner Lennox moved to correct Ordinance 10-005 in the matter of establishing an Ordinance levying an One (1) Percent Transient Lodging Tax; providing for the administration and collection of the tax; and providing penalties. The Ordinance is being corrected as to the adopted effective date. Commissioner Holliday seconded the motion; it was then passed unanimously.}}}

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Item #1

Chairman Ericksen stated that there was a need for him to approve an Emergency Facilities & Land Use Agreement between the U.S. Department of Interior, Bureau of Land Management to allow the use of County owned property in Dufur for a staging area for fighting fires in Wasco County caused by lightning strikes.

{{{Commissioner Holliday moved to approve the Emergency Facilities & Land Use Agreement between the U.S. Department of Interior, Bureau of Land Management and Wasco County. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

Item #3 –

The Board discussed establishing a schedule for appointments before civic organizations, meal sites and city councils to make presentations on County Ballot Measures on the November 2, 2010 General Election Ballot.

Item #4

The Board considered the request from Dwight Langer, Northern Wasco County People's Utility District, for Wasco County to support the Northwest RiverPartners.

Some discussion occurred.

It was the feeling of the Board of Commissioners not to take any action on the request from Langer.

Item #5

Commissioner Holliday stated that the Board needs to figure out what we are going to do about the toilets and boat ramp located at the Pine Hollow Reservoir prior to the end of the Oregon Marine Board Grant. The community is saying that is all that Wasco County is providing to them in South County. The grant is up at the end of 2011.

Commissioner Holliday suggested that we set up a meeting with the Wamic Rural Fire Protection District Board of Director and the Oregon Marine Board to discuss this matter.

Some discussion occurred.

Commissioner Holliday will contact the Wamic Rural Fire Protection District to determine who owns the toilets at the Pine Hollow Reservoir. She will also set up a meeting with Wamic Rural Fire Protection District and the Oregon Marine Board.

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Item #7

The Board discussed the request from the Oregon Geographic Names Board for the Board of Commissioners to submit a recommendation on the naming of an unnamed feature (hill) in Wasco County. Dan Boldt, Public Works Director/County Surveyor, is suggesting that the Board conduct a hearing to solicit comments from the public.

*****It was the consensus of the Board of Commissioners not to provide any recommendation to the Oregon Geographic Names Board***.**

Staff was instructed to send out a notice to adjacent property owners of the opportunity for them to provide comments to the Oregon Geographic Names Board at their hearing on October 30th.

Item #8

The Board discussed the upcoming Association of Oregon Counties Product Tasting at the annual conference in November.

Commissioners Holliday and Lennox will be in charge of this year's product tasting.

Other Business:

Staff was instructed to schedule a work session of the Board of Commissioners in October to discuss County roads with Marty Matherly, Wasco County Roadmaster, Todd Cornett, Wasco County Planning & Development Director, and Tyler Stone, Administrative Officer.

EXECUTIVE SESSION as authorized by ORS 192.660 (2) (g) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

At 11:34 a.m. the Board convened into Executive Session as authorized by ORS 192.660 (2) (g) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

EXECUTIVE SESSION as authorized by ORS 192.660 (2) (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

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At 11:49 a.m. the Board convened into Executive Session as authorized by ORS 192.660 (2) (i).

At 1:01 p.m. the Board adjourned out of Executive Session and returned to Regular Session.

The Board signed:

- Regular Session Minutes of May 5, 2010.
- Executive Session Minutes of May 11, 2010.
- Regular Session Minutes of May 19, 2010.
- Executive Session Minutes of May 19, 2010.
- Regular Session Minutes of June 2, 2010.
- Special Session Minutes of July 28, 2010.
- Intergovernmental Agreement between Oregon Department of Transportation and Wasco County Department of Youth Services.
- Special Session Minutes of July 22, 2009.
- Regular Session Minutes of April 21, 2010.
- Order #10-108 in the matter of the appointment of Prudence Amick to the Wasco County Commission on Children and Families.
- Order #10-107 in the matter of canceling delinquent Real Property Taxes
- Ordinance 10-005 in the matter of establishing an Ordinance levying an One (1) Percent Transient Lodging Tax; providing for the administration and collection of the tax; and providing penalties.

The Board adjourned at 1:01 p.m.

WASCO COUNTY BOARD
OF COMMISSIONERS



Dan Ericksen, Chair of Commission



Sherry Holliday, County Commissioner



Bill Lennox, County Commissioner

Wasco County Board of Commissioners
Economic Development Commission Update: September 1, 2010

EDC News

- **Grant Assistance:** Jessica has been assisting the City of The Dalles and Fort Dalles Museum on completing the Transportation Enhancement Program grant with Oregon Dept. of Transportation. Jessica has been asking for business donations to meet the match requirement for the City of The Dalles and will be pulling together the application for the Fort Dalles Museum. These applications are due September 30.
- **EDC Meeting:** The next EDC meeting is September 16, 2010 10am to 12pm at Northern Wasco PUD. The agenda will include approval of the 2010 Strategic Action Plan, discussion of an EDC project such as countywide assistance for community strategic action plan development, and introductions from the candidates for the Wasco County Board of Commissioners. As always, the Board of Commissioners is invited to attend.

Other Economic News

- **CGBREZ:** An exhibitor's booth has been secured for CGBREZ at the Small and Community Wind Conference in Portland on December 7-9, 2010. Funds for the 10x10 booth have been contributed by several CGBREZ partners. Everyone will be invited to staff the booth.
- **Opportunity to Comment on CDBG Changes:** The State of Oregon expects to have approximately \$15M in federal funds to award rural cities and counties in the year 2011. The money comes from the federal Community Development Block Grant (CDBG) Program administered through the US Housing and Urban Development (HUD), which is proposing to make changes to the program guidelines. Comments on the proposed 2011 CDBG Program Method of Distribution can be submitted orally, in writing or by email by Sept. 8, 2010. A public hearing is scheduled for Sept 8, 11am in Salem. The full Summary of Significant Changes and the Proposed Method of Distribution is online at www.orinfrastructure.org. Some changes include:
 - Focusing the program on public health and safety projects and eliminating eligibility for other projects such as community centers, libraries, fire stations, the Economic Development Revolving Loan Fund, Microenterprise Grant Program, Certified Main Street Façade Program and the Microenterprise Assistance Program, Mental Health Treatment Facilities, Transitional Housing, Shelters or Workshops for Persons with Disabilities, Health Clinics, Drug and Alcohol Treatment Facilities and Family Resource Centers.
 - Increasing the amount of grant funding available for individual projects from \$1.5M to \$2M for water/wastewater projects and \$1M to \$1.5M for public/ community facilities.

Funding Opportunities

- **Oregon Arts Commission Grant:** Due October 1, 2010. The Oregon Arts Commission is accepting applications for Arts Build Communities grants, which recognize and support the use of the arts as a tool for building and strengthening Oregon communities. The \$3,000 to \$7,000 matching grants support both the arts in local communities and the involvement of the arts and artists in community development. The program recognizes the expanding role that arts organizations are taking in the broader, cultural, social, educational, and economic areas of community life. More information and applications can be found at www.oregonartscommission.org.

Employment:

Seasonally Adjusted Unemployment Rates (Source: Oregon Employment Department)

	July 2010	Jun 2010	July 2009
Oregon	9.5%	9.5%	9.4%
Wasco County	9.2%	9.6%	9.1%

Job gains were mostly in manufacturing (related to cherry harvest) and leisure/ hospitality.

-respectfully submitted by Jessica Metta, EDC Staff

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CONSENT CALENDAR #1

1. Regular Session Minutes of May 5, 2010.
2. Executive Session Minutes of May 11, 2010.
3. Regular Session Minutes of May 19, 2010.
4. Executive Session Minutes of May 19, 2010.
5. Regular Session Minutes of June 2, 2010.
6. Special Session Minutes of July 28, 2010.
7. Intergovernmental Agreement between Oregon Department of Transportation and Wasco County Department of Youth Services.

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CONSENT CALENDAR #2

1. Special Session Minutes of July 22, 2009.

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CONSENT CALENDAR #3

1. Regular Session Minutes of April 21, 2010.

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DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. Motion to approve Emergency Facilities & Land Use Agreement between the U.S. Department of Interior, Bureau of Land Management and Wasco County Board of Commissioners as approved by Chairman Dan Ericksen on August 20, 2010.
2. Consideration of the request from Christa Rude regarding the appointment of individuals to the Wasco County Commission on Children and Families.
3. Establishment of schedule to discuss the Election Measures on the November 2, 2010 General Election Ballot.
4. Consideration of the request from Dwight Langer, Northern Wasco County People's Utility District, to support the Northwest RiverPartners.
5. Discussion on toilets located at the Pine Hollow Reservoir.
6. Motion to correct Ordinance #10-005 in the matter of establishing an Ordinance levying an one (1) percent transient lodging tax; providing for the administration and collection of the tax; and providing penalties.
7. Consideration of the request from the Oregon Geographic Names Board to submit a recommendation on the naming of an unnamed feature (hill) in Wasco County.
8. Discussion on Product Tasting for AOC Fall Conference. What will we serve? Who will be in charge of the event?
9. Registration at AOC Conference for new County Commissioner?