



WASCO COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
OCTOBER 12, 2011

PRESENT: Sherry Holliday, Chair of Commission  
Scott C. Hege, County Commissioner  
Rod L. Runyon, County Commissioner  
Tyler Stone, Administrative Officer  
Kathy McBride, Executive Assistant

At 4 p.m. Chair Sherry Holliday called the meeting to order.

**OPEN TO PUBLIC**

Jack Hay addressed the Board of Commissioners on the article that he read in the newspaper regarding the Mid-Columbia Council of Governments proposed wind power project. Hay informed the Board of the wind power group that he put together with local farmers years ago for the possible development of wind power. In the end Florida Power decided not to pursue the project.

Discussion occurred regarding Hay's proposed project and the project being proposed by Mid-Columbia Council of Governments.

Commissioner Hege had several questions pertaining to the land leases and what types of rates are paid during that part of the wind power project.

Hay responded by stating that the landowners received a flat fee of either \$1,000 or \$2,000 per year. The fee was dependent upon how many turbines would be placed on the land.

**OPEN TO DEPARTMENTS**

John Roberts, Planning & Development Director, reported that Chair Holliday requested that he provide the Board of Commissioners with a monthly update on the number of

applications received by the Planning & Development Department. He plans to submit the update to the Board on a monthly basis beginning next month.

Roberts reported on the meeting that took place with the Focus Group. The County received a lot of good feedback from the meeting. He felt it was very valuable for staff to hear those comments firsthand.

Roberts noted that he forwarded to the Board of Commissioners the request that he received from Bill Fashing, Mid-Columbia Council of Governments, for a letter of support for two grants that they are applying for.

Commissioner Hege felt that it was more appropriate for the Board of Commissioners to support such a request rather than a County Department.

Roberts noted that a comparable facility already exists in Hood River.

Chair Holliday noted that Mid-Columbia Council of Governments has spoken about the need for a transportation center for some time.

The Board discussed briefly with Roberts the recent barbeque held at the Planning & Development Department and the focus group meeting.

Fred Davis, Facilities Manager, updated the Board on the Data Center Electrical Installation Project. He presented to the Board a copy of the overview of said project, (Attached as Exhibit A).

Davis informed the Board that the County conducted a walk through with various contractors and is waiting to receive back proposals next week. The project falls under the intermediate procurement process. The IT room has been designed to provide the County with the best long term service that can be determined at this point in time. It is their intent to have the project completed by November 18, 2011.

Some discussion occurred regarding the Data Center Electrical Installation Project.

Chair Holliday asked Tyler Stone, Administrative Officer, if he had anything to present to the Board.

Stone reported that he sent out an email to the Board regarding moving forward with centralized purchasing under the Office Max State Bid. He is planning to discuss this matter at tomorrow's Department Head meeting. Stone anticipates that the County will save \$15,000 to \$20,000 if we purchase supplies from Office Max.

Stone asked the Board if they still support the centralized purchasing concept. He noted that a centralized purchasing training is scheduled on November 9th.

Some discussion occurred.

Stone requested that the Board members write an article for inclusion in the next "Wasco Wire" County newsletter.

Stone reported that the Employee Recognition Committee has met two times over the last two months. He requested that McBride provide the Board with an update on the meetings.

McBride stated that the Committee has come up with the following projects to be undertaken by the end of the year: Courthouse Christmas tree, holiday potluck, gift exchange, door decorating and fudge contests, cookie exchange, food and toy drive, and adopt a family. Stone is allowing the Committee to move forward with these employee activities.

Chair Holliday suggested that the County's newsletter should include an employee spotlight.

Stone stated that he is guessing that the newsletter will expand. Hope Vance, Payroll/Human Resource Generalist, wants to write an article for the newsletter. He also anticipates that the newsletter will include an article from the Employee Recognition Committee.

Stone reported that he redistributed the draft of the Employee Handbook to the Senior Management Team. The handbook is an overview and introduction on our policies and procedures. There are many things to cover in the handbook. The handbook will be discussed at tomorrow's Department Head meeting.

Stone stated that he spoke to the Wasco County Circuit Court regarding the County's use of the Courthouse Meeting Room #206. Circuit Court stated that they will work with us.

**CONSIDERATION of items listed on the Discussion List of October 12, 2011, (Attached as Exhibit B).**

Item #4

Chair Holliday suggested that the Board of Commissioners needs to develop some type of written policy so that Kathy McBride, Executive Assistant, knows what to do in the handling of openings on various Boards, Commissions and Committees. She wondered if the County was going to allow people to continue to serve if they have had no more than two consecutive terms on any specific Board, Commission or Committee.

A lengthy discussion occurred.

**CONSIDERATION AND APPROVAL of the Regular Session Consent Agenda of October 12, 2011, (Attached as Exhibit C).**

**{{{Commissioner Hege moved to approve the Regular Session Consent Agenda of October 12, 2011 as presented. Commissioner Runyon seconded the motion; it was then passed unanimously.}}}**

**{{{Commissioner Hege moved to approve Order #11-115 in the matter of the reappointment of Sherry Holliday to the Mid-Columbia Council of Governments Board of Directors and Order #11-116 in the matter of the reappointment of Rod Runyon to the Mid-Columbia Council of Governments Board of Directors. Chair Holliday seconded the motion; it was then passed unanimously.}}}**

**CONTINUATION OF THE CONSIDERATION of items listed on the Discussion List of October 12, 2011.**

#1

Stone stated that the Sheriff's Office has another governmental agency that wants to purchase the Crown Victoria vehicle from Wasco County. He has contacted the Oregon Department of Administrative Services to see if it is appropriate for the County to sale the vehicle to this agency. Stone is waiting to hear back from the state.

**{{{Commissioner Runyon moved to declare the Wasco County Sheriff's Office 2007 Crown Victoria vehicle as surplus as requested by Chief Deputy Sheriff Lane Magill. Commissioner Hege seconded the motion; it was then passed unanimously.}}}**

#2

The Board had no problem with the Proposed Radio Station Schedule for 2012 as presented by McBride.

#3

The Board had no problem with the Proposed 2012 Board of Commissioners Schedule. The schedule can be changed as required.

Commissioner Hege stated that he received some emails thanking the Board of Commissioners for conducting evening meetings. Commissioner Hege would like to see that we continue to hold evening meetings, especially when we consider the Energy Chapter Updates.

#5

The Board discussed the request from Mid-Columbia Council of Governments (MCCOG) for a letter of support for two different grant requests.

Commissioner Hege had no problem with supporting the concept for a transportation center for the community. However, there are some specific issues related to some of the information provided.

Commissioner Runyon stated that he has no problem with MCCOG saying they were going to apply for a grant. He has a problem with them stating that they want to acquire property and the Port of The Dalles does not know anything about it.

**{{{Commissioner Hege moved that the Board of Commissioners send a letter of support for the Mid-Columbia Council of Governments Grant Application and that the County's support does not include supporting a specific location for the transportation center. Commissioner Runyon seconded the motion; it was then passed unanimously.}}}**

On Hold Item #4

Stone stated that the discussion on the National Guard Armory Property is still on hold. Dr. Frank Toda is making the personal contact with the National Guard.

On Hold Item #4

Stone had a conversation with Mike Benedict, Hood River County, in regards to adding new termination language within the proposed Intergovernmental Agreement between Wasco County and Hood River County for Veterans Services. Benedict has no problem with amending the language. The Agreement will be amended and returned for the County's consideration.

On Hold Item #5

Stone stated that he has started to review the request from Mid-Columbia Council of Governments for funding assistance on their Renewable Energy Pilot Project. It will be a little while before he comes up with his recommendation on their request.

Chair Holliday asked the Board if they support paying for the dinner for County staff attending the Annual Association of Oregon Counties Conference in Eugene in November.

The Board is fine with the cost of the dinner coming out of the County Court's Budget. The Board briefly discussed this year's Product Tasting Event at the Association of Oregon Counties Conference.

The Board signed:

- Order #11-109 in the matter of the reappointment of Del Cesar to the Wasco County Board of Property Tax Appeals.
- Order #11-110 in the matter of the reappointment of Delphene Thornton to the Wasco County Board of Property Tax Appeals.
- Order #11-111 in the matter of the reappointment of Scott Hege to the Wasco County Board of Property Tax Appeals.
- Order #11-112 in the matter of the reappointment of Mike Zingg to the Wasco County Economic Development Commission.
- Order #11-113 in the matter of the reappointment of Ken Polehn to the Wasco County Fair Board.
- Order #11-114 in the matter of the reappointment of Jim Yuhas to the Wasco County Board of Property Tax Appeals.
- Order #11-115 in the matter of the reappointment of Sherry Holliday to the Mid-Columbia Council of Governments Board of Directors.
- Order #11-116 in the matter of the reappointment of Rod Runyon to the Mid-Columbia Council of Governments Board of Directors.

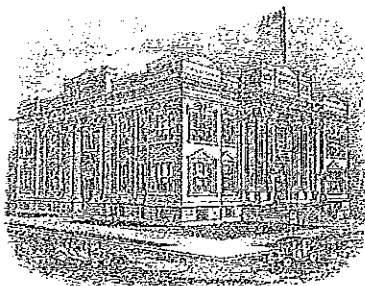
The Board adjourned at 6:07 p.m.

WASCO COUNTY BOARD OF  
COUNTY COMMISSIONERS

  
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Sherry Holliday, Chair of Commission

  
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Scott C. Hege, County Commissioner

  
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Rod L. Runyon, County Commissioner



# WASCO COUNTY

## Facilities

**Fred Davis**  
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October 10, 2011

Attention:  
Re: Data Center Electrical Installation Estimate

### Overview:

Wasco County Facilities is seeking price quotes for electrical and data work in the new Data Center located on the North side of Courthouse adjoining the elevator addition. In way of overview the project will include both standard electrical power installation to supply the power and lighting needs of the new center and the installation and punch down of a patch panel (also located in the new space). The work will be done in full cooperation with the County Integrated Technology Division in order to keep the data network fully operational throughout the project. The project will start as soon as possible after a vendor is selected and has a target completion date of November 18th.

### The work will specifically include:

1. The installation of new batteries in the large existing UPS (batteries to be supplied by owner).
2. The installation of a new power panel in the DATA Center sized to meet present need plus 25% for growth; three 4 tube T8 surface mount wrap light fixtures and four 2 tube T8 wrap fixtures (owner supplied) mounted on upper wall surface (as per drawing) with switch located on the East wall beside the entry door; surface mount duplex power receptacles around the perimeter walls as per IBC; suspended power receptacles over each row of racks as per drawing (Receptacles are to face horizontally to allow use of standard plugs); install one receptacle behind door for fire suppression system. All systems will operate on the existing emergency power backup already in operation.
3. Supply and install cable trays in locations shown on drawing.
4. Connect 2 exterior HVAC units (3 ton each) to panel power supply (one before the County moves any servers, the second unit will be connected after the last of the equipment is moved to the new center).
5. Using owner supplied patch panels with space for 400 drops; punch down cat 6 cable with adequate length to reach the patch panel in the existing Data Center (on the other side of the east wall of new Data Center) and terminate with rj45 plugs. Connections to be tested and certified.
6. Install one weather proof exterior outlet box with one duplex GFI receptacle on the North exterior wall near the Northwest corner. (Exact location to be determined with electrical contractors input.

**Additional Notes:**

- The installation process will take place in a manner that will allow equipment to be shifted over gradually to the new space with loss of data services only effecting small sections of the network at a time.
- One patch panel will remain in the old Data room allowing a network connection point for the new Data Center through the 400 port patch panel mentioned above. Wasco County I.T. staff will answer questions regarding the details of the network changes during the site visit or by email after the visit.
- Relocation of other vendor-owned equipment in the existing I.T. room is not covered within the County's request but may be requested of the contractor by those other vendors (T.B.A. by the other party's and the contractor selected for the work specified above).
- Site visits may be arraigned by contacting me directly and should be scheduled at least one day in advance to allow for I.T. staff attendance.

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AMENDED DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. Consideration of the request from Chief Deputy Sheriff Lane Magill to have the Board of Commissioners declare as surplus the 2007 Crown Victoria and to authorize the Sheriff's Department to sale the vehicle to the Oak Ridge Police Department for \$2,000.
2. Discussion on Proposed Radio Station Schedule for 2012.
3. Discussion on Proposed Board of Commissioners Schedule for 2012.
4. Discussion on Board Appointments of individuals to various Boards, Commissions and Committees.
5. Discussion on the request from Mid-Columbia Council of Governments for letters of support for their grant proposals.

ON HOLD:

1. Discussion on Scope of Work and Proposed Budget for Updates and Maintenance to Wasco County Website. (Waiting for AOC)
2. Discussion on the GIS System.
3. Discussion on the National Guard Armory Property.
4. Consideration of the approval of the Intergovernmental Agreement between Wasco County and Hood River County for Veterans Services.
5. Request from Mid-Columbia Council of Governments for funding assistance on Renewable Energy Pilot Project.

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**CONSENT AGENDA**

1. Order #11-109 in the matter of the reappointment of Del Cesar to the Wasco County Board of Property Tax Appeals.
2. Order #11-110 in the matter of the reappointment of Delphene Thornton to the Wasco County Board of Property Tax Appeals.
3. Order #11-111 in the matter of the reappointment of Scott Hege to the Wasco County Board of Property Tax Appeals.
4. Order #11-112 in the matter of the reappointment of Mike Zingg to the Wasco County Economic Development Commission.
5. Order #11-113 in the matter of the reappointment of Ken Polehn to the Wasco County Fair Board.
6. Order #11-114 in the matter of the reappointment of Jim Yuhas to the Wasco County Board of Property Tax Appeals.